



NOTTINGHAM CITY COUNCIL
OVERVIEW AND SCRUTINY COMMITTEE

Date: Wednesday, 8 July 2015

Time: 2.00 pm

Place: Ground Floor Committee Room - Loxley House, Station Street, Nottingham,
NG2 3NG

Councillors are requested to attend the above meeting to transact the following business

Acting Corporate Director for Resources

Governance Officer: Rav Kalsi **Direct Dial:** 0115 8763759

AGENDA

Pages

- | | | |
|----------|---|---------|
| 1 | APOLOGIES FOR ABSENCE | |
| 2 | DECLARATIONS OF INTERESTS | |
| 3 | MINUTES
To confirm the minutes of the meeting held on 3 June 2015 | 3 - 8 |
| 4 | SCHOOL EXPANSION PROGRAMME AND ADMISSIONS IN NOTTINGHAM
Report of the Head of Democratic Services | 9 - 14 |
| 5 | PROGRAMME FOR SCRUTINY
Report of the Head of Democratic Services | 15 - 24 |

IF YOU NEED ANY ADVICE ON DECLARING AN INTEREST IN ANY ITEM ON THE AGENDA, PLEASE CONTACT THE GOVERNANCE OFFICER SHOWN ABOVE, IF POSSIBLE BEFORE THE DAY OF THE MEETING

CITIZENS ATTENDING MEETINGS ARE ASKED TO ARRIVE AT LEAST 15 MINUTES BEFORE THE START OF THE MEETING TO BE ISSUED WITH VISITOR BADGES

CITIZENS ARE ADVISED THAT THIS MEETING MAY BE RECORDED BY MEMBERS OF THE PUBLIC. ANY RECORDING OR REPORTING ON THIS MEETING SHOULD TAKE PLACE IN ACCORDANCE WITH THE COUNCIL'S POLICY ON RECORDING AND REPORTING ON PUBLIC MEETINGS, WHICH IS AVAILABLE AT WWW.NOTTINGHAMCITY.GOV.UK. INDIVIDUALS INTENDING TO RECORD THE MEETING ARE ASKED TO NOTIFY THE GOVERNANCE OFFICER SHOWN ABOVE IN ADVANCE.

NOTTINGHAM CITY COUNCIL

OVERVIEW AND SCRUTINY COMMITTEE

MINUTES of the meeting held at LB31-32 - Loxley House, Station Street, Nottingham, NG2 3NG on 3 June 2015 from 2:02pm – 3:40pm

Membership

Present

Councillor Brian Parbutt (Chair)
Councillor Glyn Jenkins
Councillor Azad Choudhry
Councillor Gul Nawaz Khan (Vice Chair)
Councillor Neghat Nawaz Khan
Councillor Ginny Klein
Councillor Anne Peach
Councillor Leslie Ayoola
Councillor Josh Cook
Councillor Mohammed Ibrahim
Councillor Patience Ifediora
Councillor Jim Armstrong

Absent

Councillor Georgina Culley,
Substituted by Councillor Jim
Armstrong
Councillor Pat Ferguson
Beverley Frost
Councillor Corall Jenkins

Colleagues, partners and others in attendance:

- Ian Bentley - Strategy and Commissioning Manager, Crime and Drugs Partnership
- Christine Oliver - Senior Performance and Governance Manager, Crime and Drugs Partnership
- Lucy Lee - Head of Customer Access, Nottingham City Council

9 APOLOGIES FOR ABSENCE

Councillor Georgina Culley – Unwell (Councillor Armstrong Substituting)
Councillor Corall Jenkins – Personal
Councillor Pat Ferguson – Unwell
Beverley Frost – Other work commitments

10 DECLARATIONS OF INTERESTS

None.

11 MINUTES

The Committee agreed the minutes of the meeting held on 18 May 2015 as a correct record and they were signed by the Chair.

12 CRIME AND DRUGS PARTNERSHIP - CRIMINAL JUSTICE SUBSTANCE MISUSE PATHWAY

Ian Bentley, Strategy and Commissioning Manager and Christine Oliver, Senior Performance and Governance Manager, both of the Crime and Drugs Partnership (CDP) gave a presentation to the Committee on the Criminal Justice Substance Misuse Pathway (the treatment routes followed by those in contact with the criminal justice system whose offending is related to the misuse of alcohol or drugs).

During the presentation the following key points were highlighted:

- (a) The new service has been in operation since 29 April 2015 and is being delivered by Framework, supported by the Nottinghamshire Healthcare Trust and Double Impact, following a competitive tendering process. The contract with Framework is a one year contract with options to twice extend for a further year.
- (b) The previous structure was no longer viable due to a combination of financial pressures, significant changes to the probation service and the response to a needs assessment the findings of which formed the basis of the commissioning process.
- (c) The needs assessment established needs related to matters including treatment of misuse of alcohol and drugs other than crack cocaine and heroin; whether a wider range of offences should trigger drugs testing; whether greater use of coercive treatment could be made, particularly in relation to alcohol; and ensuring that service users gain access to “recovery capital” – additional support services such as debt and housing advice, counselling, employment training and health services.
- (d) Challenges posed during the procurement process included the impact of TUPE on organisations’ ability to bid for the contract.
- (e) The new service comprises of an Engagement Team who cover the custody suites and courts and a Treatment Team who deliver interventions for service users, engaging with them within 48 hours of court awards of treatment orders. Treatment includes rapid access to prescriptions but is much wider than this.
- (f) The functions of the new service include ensuring continuity of treatment for offenders who have been imprisoned. This includes those who have only been imprisoned for one day as all who have served custodial sentences are now released on license and can be subject to coercive measures in relation to drug misuse as part of their license agreement.

Ian Bentley and Christine Oliver then responded to questions from the Committee as follows:

- (g) Following the release of an offender from prison they are subject to a 12 month licence. This means they have to attend treatment and are offered wraparound care which gives them the opportunity to change their lifestyle and reduce their chances of reoffending. Attempts are also made to involve offenders’ families in their treatment which often involves rebuilding bridges with family.

- (h) Framework are known as a housing provider but they also deliver drug and alcohol services. They are new to criminal justice but they have taken on former Probation Service staff and are very fast learners.
- (i) Service users now have a clear pathway and will be supported by consistent staff.
- (j) The TUPE requirements related to pensions are likely to have restricted the number of potential bidders for the contract as smaller providers were unlikely to have the ability to cope with the requirements. Other services are also likely to be affected by this and the CDP are sharing their knowledge of this issue with other teams.
- (k) NHS England are about to take over the prison substance misuse service but efforts are being made to ensure there is a robust pathway between prison and community services, including the passing on of assessments. This is less robust in relation to female offenders as the nearest women's prison is in Peterborough but the majority of released female offenders are met at the station on their release. The CDP are represented on relevant NHS England Boards and the relationship with NHS England is covered in the Partnership Plan which will come back to this Committee and is going to Full Council.
- (l) Powers in relation to misuse of alcohol are much more limited, even for custodial offenders. If an offender tests positive for class A drugs they have to engage with treatment services but there are no similar coercive measures that can be taken in relation to alcohol misuse. This change would be extremely helpful but would need to go through Parliament. Despite this difficulty, there is currently no waiting time for alcohol services, the successful completion rate has increased to around 21% and the number of people accessing the service has increased.

RESOLVED to

- (1) thank Ian Bentley and Christine Oliver for the presentation and responses to questions and to request that the Partnership Plan is brought back to this Committee after it has been to Council;**
- (2) consider the issue related to TUPE when scrutinising the commissioning of other services;**
- (3) write from the Committee to the 3 city MPs raising the issue of the lack of coercive treatment powers related to alcohol misuse to request that it is raised in Parliament.**

13 CUSTOMER ACCESS PROGRAMME

Lucy Lee, the newly appointed Head of Customer Access introduced, and took questions from the Committee about, her vision for the Customer Access Programme. Her update and responses included the following key points:

- (a) Agreement exists that customer service needs to change and that a cultural change is required where anything other than excellent customer service is unacceptable. Any systems or tools that the Council chooses to invest in must support this aim.
- (b) There is a history of unaccountability and a lack of training in customer service. Customer service training should be mandatory for all staff at all levels of the Council and we must not allow for learning to be forgotten. When things go wrong we need to be accountable and to say sorry.
- (c) Managers must be empowered to tackle incidents of bad customer service straight away and ongoing poor performance must be identified and addressed.
- (d) Response times need to be standardised and improved and we need to have an escalation process if citizens don't receive a response.
- (e) Customer Records Management (CRM) systems are available which record individual customer's interactions with the Council. However, a problem with introducing a system in the Council is that a large proportion of customer contacts are with Nottingham City Homes and with Revenues and Benefits, both of which already have their own CRM systems and any new system would be unable to link with both of these.
- (f) Modern call management systems log the number of calls received and the outcomes as standard. The system we currently use is outdated. We also need to ensure calls bounce on within teams if they are not answered on the initial line. Managers need to take action if teams are ignoring any calls.
- (g) Different options for contact need to be provided. We can make use of channels for smartphones and other internet based services but we mustn't neglect other forms of contact. For example, we need to deal with the queues at Loxley reception much more effectively by using floor walkers who can contact colleagues who have meetings with visitors rather than them having to wait in a long queue. When people phone us we should have an option at the end of every call where the caller can identify whether they were satisfied with the response they received.
- (h) We need to review what we measure to determine whether we provide good customer service. For example we have good records of casework but casework often arises because something has gone wrong or a citizen has not had a good response to their initial contact. We also measure how quickly we answer phones but people generally don't mind if a phone is answered within 3 rings or 6 provided their query is resolved effectively.
- (i) We also need to have a better understanding of consistent complainers and people who could potentially pose a risk to colleagues/councillors.
- (j) Colleagues are happy when they feel proud of their work, empowered, praised support and like they have made a difference.

RESOLVED to thank Lucy Lee for the information she provided and to invite her to attend a future meeting of the Committee to discuss the progress made in implementing her vision for Customer Access.

14 PROGRAMME FOR SCRUTINY

Rav Kalsi, Senior Governance Officer, introduced a report of the Head of Democratic Services setting out the programme of activity for this Committee and the Overview and Scrutiny Review Panels for 2015/16.

RESOLVED

- (1) to agree the work programme for the Overview and Scrutiny Committee and Review Panels for 2015/16, as summarised in the report;**
- (2) to appoint Councillors Neghat Kahn, Glynn Jenkins and Mohammed Ibrahim to the Review Panel examining school attendance for children with disabilities or Special Educational Needs to be held on 18 June 2015;**
- (3) to appoint Councillor Mohammed Ibrahim as Chair and Councillors Brian Parbutt and Glynn Jenkins as members of the Review Panel on the Citizen's Survey to be held on 22 July 2015.**

15 COMMITTEE DATE - APRIL 2016

RESOLVED to agree the change in date of the April 2016 meeting to Wednesday 6 April 2016.

This page is intentionally left blank

OVERVIEW AND SCRUTINY COMMITTEE
8 JULY 2015
SCHOOL EXPANSION PROGRAMME & ADMISSIONS IN NOTTINGHAM
REPORT OF HEAD OF DEMOCRATIC SERVICES

1. Purpose

- 1.1 To scrutinise the management of the school organisation programme in the City of Nottingham, including the availability of school places.
- 1.2 To ensure that the school organisation programme is being developed and delivered appropriately to meet the demand for school places in the city.

2. Action required

The Committee is asked to

- 2.1 consider the programme of school expansion in the city and how the Council will manage the changes faced in Nottingham;
- 2.2 consider the pressure on school places in the city and the programme in place to manage this; and
- 2.3 use the information received at the meeting to inform scrutiny of the school expansion programme; and
- 2.4 identify any relevant recommendations for improvements and any potential areas for further scrutiny activity for inclusion in the work programme.

3. Background information

- 3.1 Local authorities are statutorily responsible for ensuring that there are sufficient schools, and therefore school places, in their area. Local authorities carry out an assessment of demographic changes and then plan and finance new school places. Financing includes the use of funding provided by the Department for Education (DfE). In many cases, there will be a range of possible solutions to providing new school places, ranging from building new schools, permanent or temporary school extensions to converting existing space within schools for use as classrooms.
- 3.2 Local authorities rely on the co-operation of individual schools to expand existing provision to meet demand, although space on existing school sites might limit this, as well as the legal limits on the size of certain primary classes.

- 3.3 The impact of rising school-age children is an important issue locally, carrying significant financial implications. The number of pupils on roll in Nottingham schools has increased steadily since 2011 as follows:

	2015	2014	2013	2012	2011
Primary Schools Total	14045	16381	17694	19896	21113
Secondary School Total	2015	3259	4330	6194	9580
Academies Total	25199	20094	16663	12163	6853
Special Schools Total	363	338.5	329.5	317	316
City of Nottingham All Schools Total	41622	40072	39016	38570	37862

City Census profiles – January 2015 data

- 3.4 As identified above, the national demand for school places is rising and this increase is mirrored locally. The actual number of primary school-age children nationally is projected to rise from a low point of 3.95 million in 2009 to 4.51 million by 2018.
- 3.5 Since 2010, Nottingham City Council has been implementing an extensive school expansion programme to add primary school places in the areas of most need, following a local population increase. As areas of need have been identified, bids have been submitted to the DfE for funding to expand schools, in some cases by an extra 420 school places.

School admissions – local context

- 3.6 Nottingham City has been experiencing pressure for primary school places due to the increase in the number of children in the city requiring a school place, similar to other major cities in the UK. More families in Nottingham are having more children and wanting to access city schools and the population in the city is at the highest level since the 1970s. In the last two years Nottingham City has added extra places to try address the issue, but the issue is so significant that central government has recently announced a programme to provide additional funding to local authorities to provide more places.
- 3.7 As a result of this pressure on primary school places there has been an increase in the number of parents/carers being unable to secure a place for their children at their school of first preference and a number of families with more than one child having to take their children to more than one school.
- 3.8 In response Nottingham City Council has prioritised the expansion of city schools where possible. A recent example of this programme is the Executive Board approved the expansion of Heathfield Primary School from a 280 place school to a 700 place school from September 2015.¹ Following a successful bid to the DfE in 2013, the Council co-ordinated a

¹ Executive Board, March 2014

four week consultation period, including feedback from parents and carers of children at the school and local community members. The engagement process with the school and local community included hanging statutory notices on the gates of the school building, as well as being circulated in the Topper newspaper.

3.9 Between 2001 and 2011, live births rose nationally by 22% to 688,000 and the number of children starting in reception classes in primary school increased by 16% to 606,000. Previously, many local authorities were faced with falling school numbers and had reduced primary places by 5% nationally between 2003/4 and 2009/10. In May 2012, nationally 20.4% of primary schools were fully subscribed or at over capacity. The number of children in infant classes (up to age 7) of 31 or more pupils doubled in the five year period, from 23,200 in 2007 to 47,300 in 2012.

3.10 Population projections for Nottingham (figures in thousands to one decimal place):

	2012	2013	2014	2015	2016	2017	2018
All ages	309	310	312	314	316	317	319
0-4	20	21	21	21	21	21	21
5-9	17	18	18	19	19	19	19
10-14	16	15	15	15	16	16	17

Office for National Statistics

3.11 In September 2014, the Council adopted the Nottingham City Aligned Core Strategy, which set out the Council’s strategic planning policies and its development principles. This includes the broad scale and location of housing projected up to 2028 and includes proposals to build 5,020 new homes in the period 2015-2020. This could add to the rising demand for school places in Nottingham.

School appeals – local context

3.12 As has always been the case there are a number of schools within the city which are more popular than others, which results in them being over-subscribed. In some cases this will result in a parent/carers’ child not being offered a place at their school of first preference. A response to this situation might be to exercise their right of appeal.

3.13 The admissions appeals process exists to ensure that parents and children have the opportunity to make an appeal for a place and to have it heard fairly and impartially. The admission authority has to give parents at least 10 school days’ notice before the hearing to confirm the date. Appeals have to be heard within 40 school days of the appeal deadline. This right of appeal is to a panel made up of members of the public who are independent of the local authority.

3.14 The general aims of the appeal hearing are:

- to allow the school to demonstrate how the admission of another child would 'prejudice' (or prevent) the provision of efficient education or the efficient use of resources for other pupils; and
- to allow the parents an opportunity to explain why their child's needs and circumstances might outweigh the school's case.

3.15 Places in Key Stage 1, which includes reception and Years 1 and 2, are covered by what is known as Infant Class Size Legislation. In practice, this means that apart from a few limited exceptions, it is against the law for children to be taught in classes of more than 30, unless there is more than one school teacher present. This will mean that if a child's preferred school is operating under Infant Class Size Legislation, there are only limited grounds on which an appeal can be successful.

3.16 The table below highlights the total number of primary and secondary appeals received by Nottingham City Council from 2005/6 to date.

05/06	06/7	07/8	08/9	09/10	10/11	11/12	12/13	13/14	14/15	15/16
89	266	284	533	464	454	598	527	694	641	150*

*The number of appeals received as of 12/06/2015

3.17 The growth in the pressure on school places is potentially reflected in the recorded growth in the number of appeals received. It does also potentially reflect the overall growth in the number of applicants for school places overall.

School appeals - national context

3.18 For the 2013/14 academic year, there were 1,443,870 admissions in England and 50,550 appeals lodged, of which 13,785 related to academies and free schools.² Projections for the number of pupils in all state funded schools show there will be close to 1 million additional pupils between 2013 and 2021, an increase of just over 13%.³

3.19 Further analysis of DfE figures by the Local Government Association suggests that as many as two in three councils in England could see more children looking to start primary school than they have places for by September 2016.⁴

3.20 The Committee is asked to scrutinise the management of the school organisation programme in the City of Nottingham and to ensure that it is

² Department for Education Admissions Appeals Statistics: figures based on appeals lodged by 1 September 2013.

³ Department for Education: National Pupil projections – future trends in pupil numbers – March 2013.

⁴ Local Government Association: Councils warn of rising demand for primary school places: September 2013.

being developed and delivered appropriately to meet the demand for school places in the city.

4. List of attached information

None.

5. Background papers, other than published works or those disclosing exempt or confidential information

None.

6. Published documents referred to in compiling this report

- 6.1 Broxtowe Borough, Gedling Borough and Nottingham City Aligned Core Strategy Adoption, Sept 2014
<http://www.nottinghamcity.gov.uk/Localplan>
- 6.2 Nottingham Insight Census profiles
<http://www.nottinghaminsight.org.uk>
- 6.3 Office for National Statistics
<http://www.ons.gov.uk/ons/taxonomy/index.html?nscl=Population+Change>
- 6.4 School admission appeals: are parents being heard? Local Government Ombudsman
- 6.5 Department for Education Admissions Appeals statistics
<https://www.gov.uk/government/statistics/admissions-appeals-in-england-academic-year-2013-to-2014>
- 6.6 Department for Education: National Pupil projections: future trends in pupil numbers – March 2013
<https://www.gov.uk/government/statistics/admissions-appeals-in-england-academic-year-2013-to-2014>
- 6.7 Local Government Association: Councils warn of rising demand for primary school places: September 2013
http://www.local.gov.uk/media-releases/-/journal_content/56/10180/5416718/NEWS

7. Wards affected

Citywide.

8. Contact information

Rav Kalsi

Senior Governance Officer
rav.kalsi@nottinghamcity.gov.uk
0115 8763759

OVERVIEW AND SCRUTINY COMMITTEE
8 JULY 2015
PROGRAMME FOR SCRUTINY
REPORT OF HEAD OF DEMOCRATIC SERVICES

1. Purpose

To consider and set the overall programme and timetable for scrutiny activity for the forthcoming year.

2. Action required

note the items scheduled on the work programme for the Overview and Scrutiny Committee and Scrutiny Review Panels for 2015/16.

3. Background information

3.1 One of the main roles of the Overview and Scrutiny Committee is setting, managing and co-ordinating the overall programme of scrutiny work. This includes:

- mapping out an initial programme for scrutiny at the start of the municipal year
- monitoring progress against the programme throughout the year, and making amendments as required
- evaluating the impact of scrutiny activity and using lessons learnt to inform future decisions about scrutiny activity.

3.4 In setting the programme for scrutiny activity, the Committee should aim for an outcome-focused work programme that has clear priorities and is matched against the resources available to deliver the programme. It is intended to hold fewer, but more in depth reviews which will enable panels to explore and challenge more.

Commissioning scrutiny reviews

3.5 Delivery of the programme will primarily be through the commissioning of time-limited (2 to 3 meetings maximum) review panels to carry out reviews into specific, focused topics. All reviews must have the potential to make a positive impact on improving the wellbeing of local communities and people who live and/or work in Nottingham; and to ensure resources are used to their full potential, reviews must have a clear and tight focus and be set a realistic but challenging timetable for their completion.

3.6 In setting the programme of scrutiny reviews, it is important that the programme has flexibility to incorporate unplanned scrutiny work requested in-year. However, the Committee will only be able to schedule

unplanned work after it has reassessed priorities across the scrutiny programme and considered the impact on existing reviews of the diversion of resources. When the Committee monitors the overall programme for scrutiny at each meeting there will be opportunity to do this.

- 3.7 The Committee held a workshop session in March 2015 and identified a number of areas for consideration during 2015/16. These topics have been identified and are listed in Appendix 1 to this report.
- 3.8 When establishing a review panel, the Committee needs to decide on:
- a clear and tight remit for the review
 - a timescale within which the review should be carried out
 - size of review panel, including whether any co-opted members should be involved
 - chair of the review panel (to be appointed from the pool of five scrutiny chairs)

and should have regard to the need over the year to engage as many councillors as possible in the scrutiny process.

Policy briefings

- 3.9 Through the process of developing the programme for scrutiny, the Committee may identify issues which call for a policy briefing. The purpose of these briefings is to inform councillors about a current key issue or to prepare councillors for review work that has been commissioned. These informal briefings will not be occasions for scrutiny to be carried out, although they may result in a suggestion for a new scrutiny topic, which would need to be considered by this Committee against the current programme for scrutiny and available resource.
- 3.10 Policy briefings will not form part of the Overview and Scrutiny Committee's agenda but will be held separately and be open to all councillors to attend.

Monitoring programme for scrutiny

- 3.11 On an ongoing basis the Committee will be responsible for managing and co-ordinating the programme for scrutiny and assessing the impact of scrutiny activity. At all future meetings the Committee will monitor the progress of the programme, making amendments as appropriate.

4. List of attached information

The following information can be found in the appendices to this report:

Appendix 1 – Feasibility criteria for topics

Appendix 2 – Long list of main scrutiny topics

Appendix 3 – Policy Briefing topics

Appendix 4 - Long-list of potential future OSC/SRP topics

5. Background papers, other than published works or those disclosing exempt or confidential information

None

6. Published documents referred to in compiling this report

None

7. Wards affected

Citywide

8. Contact information

Contact Colleagues

Rav Kalsi

Senior Governance Officer

Rav.kalsi@nottinghamcity.gov.uk

0115 8763759

Appendix 1 - feasibility criteria includes:

Decision making and being a critical friend	Is it a topic/key decision which requires consultation with Overview and Scrutiny <u>prior</u> to the decision being taken.	Yes – include. No – apply other criteria and consider removing
Public Interest and relevance	Is the topic still relevant in terms of it still being an issue for citizens, partners or the council in terms of performance, delivery or cancellation of services?	Yes – apply other criteria and consider inclusion No – apply other criteria and consider removing
Ability to change or influence	Can the Committee actively influence the council or its partners to accept recommendations and ensure positive outcomes for citizens and therefore be able to demonstrate the value and impact that scrutiny can have?	Yes – apply other criteria and consider inclusion No – apply other criteria and consider removing
Range and scope of impact	Is this a large topic area impacting on significant areas of the population and the council’s partners <u>or significant impact on minority groups</u>. Is there interest from partners and colleagues to undertake and support this review and will it be beneficial?	Yes – apply other criteria and consider inclusion No – apply other criteria and consider removing
Avoidance of duplication of effort	Is this topic area very similar to one already being scrutinised in another arena or has it already been investigated in the recent past?	Yes – consider involvement in the existing activity or consider removing No – apply other criteria and consider inclusion.

<p>8 July 2015</p> <p>Page 19</p>	<ul style="list-style-type: none"> • School Expansion Programme in the City and the management of this programme. To consider the programme of school expansion in the city and how the Council will manage the change faced in the city of Nottingham. (School Organisation Team, Nottingham City Council) • Schools admissions and the availability of school places (linked to the above). To consider the pressures on school places in the city and the programme in place to mitigate these pressures. (School Organisation Team, Nottingham City Council) • Work Programme To agree a draft work programme for 2015/16
<p>9 September 2015</p>	<ul style="list-style-type: none"> • Review of combined local and parliamentary elections 2015 To consider the effect of the change to the electoral registration process and the management of the 2015 election process. To include input from a number of political parties and their staff, Portfolio Holder and Democratic Services staff (Democratic Services, Nottingham City Council) • Nottingham Plan Annual Report • Work Programme To agree a draft work programme for 2015/16
<p>7 October 2015</p>	<ul style="list-style-type: none"> • Commercialisation of Council Services To consider an update on the commercialism agenda, with a view to identifying a number of topics requiring closer scrutiny.

(Commercial and Neighbourhood Services, Nottingham City Council)

- **Housing Strategy in Nottingham**

To consider the development of the housing sector in the city of Nottingham
(Major Programmes, Nottingham City Council)

- **CDP Annual Partnership Plan**

To consider an update on the CDP's partnership plan.
(Crime and Drugs Partnership)

- **Work Programme**

To agree a draft work programme for 2015/16

4 November 2015

Page 20

- **Good to Great Operating Model**

To consider an update from the Chief Executive on the Council's transition from 'Good to Great' and the resulting changes to the Council's operating model.
(Chief Executive, Nottingham City Council)

- **Adoption of Children with complex needs, disabilities or from minority/ethnic backgrounds**

To consider the process for the adoption of children.
(Children in Care, Nottingham City Council)

- **Work Programme**

To agree a draft work programme for 2015/16

9 December 2015

- **Nottingham Growth Plan**

To consider an update from the Portfolio Holder for Job, Growth and Transport on the progress of the Growth Plan in Nottingham.

	<p style="text-align: right;">(Economic Development, Portfolio Holder for Jobs, Growth and Transport)</p> <ul style="list-style-type: none"> • Education Provision for Children in Care (Children in Care, Nottingham City Council) • Council Plan and Priorities To consider an update from the Leader of the Council on his Council plans and priorities (Leader of the Council) • Work Programme To agree a draft work programme for 2015/16
<p>6 January 2016</p> <p style="writing-mode: vertical-rl; transform: rotate(180deg);">Page 21</p>	<ul style="list-style-type: none"> • Nottingham City Safeguarding Children Board Annual Report and actions arising from Ofsted inspection in May 2014 To consider the NCSCB's annual report and progress against the actions arising from the Ofsted inspection in May 2014 (NCSCB Independent Chair, Corporate Director for Children and Adults, Portfolio Holder for Early Years and Early Intervention) • Work Programme To agree a draft work programme for 2015/16
<p>3 February 2016</p>	
<p>9 March 2016</p>	
<p>5 April 2016</p>	

List of potential policy briefings

The Committee can identify any topics to be put forward as ideas for potential policy briefing sessions at this stage – this process can be ongoing throughout the year.

Date	Topic	Comments

Scrutiny Review Topics 2015/16

	Topic	Comments
1	To review school attendance for children with disabilities or special education needs and the support mechanisms in place to support them to improve attendance and the progress of the transition from the Statement of Special Educational Needs or 323 assessments to the new Educational Health and Care Plans arising from the Children and Families Act 2014 Act	<p>Status – to be scheduled</p> <p>Proposed by Beverly Denby, 3rd Sector Advocate</p> <ul style="list-style-type: none"> • Chair and membership needs appointing at OSC • Panel will include the co-opted representatives for educational issues • Scope to be finalised and submitted for approval to OSC
2	<p>NOTTINGHAM CITIZEN'S SURVEY</p> <p>To review the responses of sub-groups of the population, including the differing views by area and demographic factors such as age, ethnicity and disability</p>	<p>Status – to be scheduled</p> <p>CHAIR: To be determined</p> <ul style="list-style-type: none"> • Identified as a review at the Overview and Scrutiny workshop held in March 2014 • Scope needs to be finalised with chair and submitted for approval to OSC • Membership needs to be appointed
3	Equalities within the Commissioning and Procurement process	First review held in December 2014, follow up review planned for June 2016 with Cllr Jenkins to chair
4	Kin fostering regulations	
5	The changing landscape of demographics of children in care	
6	The specialist skills required for adoption and foster families	
7	The wider impact of commercialism on services and the balance between delivering outcomes for citizens	
8	The commercialisation of garage services	
9	The commercialisation of cemeteries and crematoriums	
10	Term time holidays	
11	Correlation between school attendance and behaviour and the impact on attainment	

